

# Public Document Pack

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**Date:** Wednesday, 3 January 2024

## **\*\* Supplementary Dispatch**

**To all Members of the Council**

Dear Sir or Madam

**Council – Tuesday, 9 January 2024**

I refer to the agenda for the above Council meeting and attach the following item, marked 'to follow':

- 16. Forward Plan dated 3 January 2024 (Pages 3 - 24)**  
(to follow)

Yours faithfully

Assistant Director Legal & Governance and Monitoring Officer

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## Forward Plan

for the four-month period commencing on

**1<sup>st</sup> February 2024**

published on 3<sup>rd</sup> January 2024



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

### Executive (9)

**Leader of the Council - Councillor Mike Bell:** External liaison including strategic partnerships, Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), • Strategic policy/corporate plan development, forward programme and strategic review • Strategic communications • Community engagement and consultation • Finance- Revenue budget including revenues and benefits - capital programme including major projects (Banwell Bypass & MetroWest/Portishead Rail) - Income generation • Corporate services

**Deputy Leader of the Council and executive member for children's services, families and life-long learning – Councillor Catherine Gibbons:** Children and young people's services - Early help and family hubs - Family support - Safeguarding - Children in care - Adoption and fostering services - Care experienced young people - Corporate parenting - Youth offending service • Displaced Foreign Nationals • Cost of living crisis response • Education - Early years settings - Special educational needs and disabilities (education) - School place planning and admissions - Links with local HE and FE institutions - Links with schools and multi academy trusts - Elective home education - Children's licences and permits • Skills - Skills strategy - Careers advice - Community learning

**Executive Member for climate, waste and sustainability – Councillor Annemieke Waite:** • Delivery of Strategic Asset Management Plan including: - Decarbonisation of North Somerset Council assets - Accommodation strategy project delivery - Corporate estate operational management - Strategic asset planning • Climate emergency • Ecological emergency • Marine environment conservation • Flood risk management • Green infrastructure strategy • Environmental services - Recycling and waste minimisation - Waste and street cleansing contracts

**Executive Member for homes and health – Councillor Jenna Ho Marris:** • Green homes • Housing development programme delivery • Affordable housing delivery • Homelessness and rough sleeper support • Housing solutions • Private sector housing • Alliance Homes liaison •

Equalities and diversity • Public health - Health and Wellbeing Board and Strategy - Integrated Care System and Locality Partnerships - Health improvement - Health protection - Health and care services

**Executive Member for highways and transport – Councillor Hannah Young:** • Highways operations - Highway network management - Highway maintenance contracts - Streetlighting • Highway technical services and delivery - Liveable neighbourhood schemes - Active travel schemes - Highway structures • Strategic transport - Transport policy - Transport decarbonisation including BSIP delivery - Public transport - Home to school transport - Bus and rail strategy • Parking strategy including parking operational management

**Executive Member for adult services and stronger communities – Councillor Roger Whitfield:** • Reablement and technology enabled care • Care reforms • Early intervention and prevention • Integrated commissioning • Domiciliary, residential and nursing care • Social work and occupational therapy • Customer services • Town and parish liaison • North Somerset Together • Voluntary sector liaison

**Executive Member for safety in the community – Councillor James Clayton:** • Regulatory services - Trading standards - Food and commercial health and safety - Environmental protection - Licensing • Emergency management • CCTV • Community safety - Night-time economy - Safety of women and girls - PSPOs • Liaison with police and fire services • Resilience Forum • Unauthorised encampments strategy

**Executive Member for spatial planning, placemaking and economy – Councillor Mark Canniford:** • Placemaking delivery • Levelling Up Fund programme • Visitor economy development • Development and commercial programme • Planning policy • Heritage and design • Spatial planning • Building control • Resilient economy - Employment - Local economy • High street and town centre renewal

**Executive Member for culture and leisure – Cllr Mike Solomon:** • Culture strategy • Heritage Action Zones • Libraries • Community venues • Enabling events • Sports and leisure strategy • Seafronts, parks and lakes operational management • Concessions • Crematoria and cemeteries • Enforcement strategy

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website [www.n-somerset.gov.uk](http://www.n-somerset.gov.uk)

## February 2024

### 1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
07/02	Update on Medium Term Financial Plan (MTFP) 2024-2028 and Draft Revenue Budget for 2024/25	MTFP report 6/12/2023	Executive	No	To be undertaken with the Chair of TPP Panel following all member scrutiny session	Contact: Melanie Watts (01934 634618)
07/02	Update on Capital Strategy 2024-2029 & Capital Programme 2024/25	Capital Strategy report 18/10/2023	Executive	No	Scrutiny aspects to be discussed at TCC Panel 30/11/2023	Contact: Amy Webb (07385 430493)
07/02	Fees and Charges 2024/25	Fees & Charges 2023/24 <a href="https://n-somerset.moderngov.co.uk/documents/s4267/17%202023%202024%20Fees%20and%20Charges.pdf">https://n-somerset.moderngov.co.uk/documents/s4267/17%202023%202024%20Fees%20and%20Charges.pdf</a>	Executive	No	Aligned with the MTFP reporting framework	Contact: Melanie Watts (01934 634618)
07/02	Treasury Management Strategy for 2024/25	Treasury Management Strategy 2023/24 <a href="https://n-somerset.moderngov.co.uk/documents/s4265/15%20Treasury%20Management%20Strategy%202023_24.pdf">https://n-somerset.moderngov.co.uk/documents/s4265/15%20Treasury%20Management%20Strategy%202023_24.pdf</a>	Executive	No	To be delivered through the Audit Committee	Contact: Melanie Watts (01934 634618)
07/02	Q2 Performance Management Update	<a href="https://n-somerset.gov.uk/organisational-priorities/">Organisational priorities   North Somerset Council (n-somerset.gov.uk)</a>  <a href="https://n-somerset.gov.uk/risk-management-strategy/">Risk Management Strategy (n-somerset.gov.uk)</a>	Executive	No	This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework.	<a href="mailto:Emma.diakou@n-somerset.gov.uk">Emma.diakou@n-somerset.gov.uk</a>  <a href="mailto:Jo.belbin@n-somerset.gov.uk">Jo.belbin@n-somerset.gov.uk</a>

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
07/02	<p>Contract award for the Multi-Disciplinary Design and Project Services Team for Public Sector Decarbonisation (PSDS) works at The Campus.</p> <p>Contract award for the Design and Build Team for Public Sector Decarbonisation (PSDS) works at The Campus</p> <p>Commissioning Plan for the construction phase of the Public Sector Decarbonisation (PSDS) works at The Campus (Air Source Heat Pumps &amp; Ventilation).</p>	<p>PSDS Works Procurement Plan</p> <p><a href="#">Printed minutes 06th-Dec-2023 14.30 Executive.pdf (moderngov.co.uk)</a></p> <p><a href="#">13.1 Exec Report - Budget Monitor Appendices Month 6.pdf (moderngov.co.uk)</a></p>	Executive	No	<p>Chairperson of TCG Policy and Scrutiny Panel to be consulted</p> <p>Email consultation sent to Chair of Transport, Climate and Communities Policy and Scrutiny Panel with a view for an engagement session to be arranged early January 2024</p>	<p>Contact: Michelle Dickson, Assistant Project Manager</p> <p><a href="mailto:michelle.dickson1@n-somerset.gov.uk">michelle.dickson1@n-somerset.gov.uk</a></p>
07/02	Approval to consult on our Draft Parking Management Strategy & Action Plan	<p>Jan 2020 report to the executive <a href="https://n-somerset.moderngov.co.uk/Data/Executive/202001071000/Agenda/13%20Car%20Parking%20Review%20Initial%20Recommendations.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/202001071000/Agenda/13%20Car%20Parking%20Review%20Initial%20Recommendations.pdf</a></p> <p>Oct 2020 committee report <a href="https://n-somerset.moderngov.co.uk/Data/Executive/202010211430/Agenda/11%20Parking%20Review.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/202010211430/Agenda/11%20Parking%20Review.pdf</a> and EXE39 in the minutes: <a href="#">Minutes 21-10-2020 44.docx (moderngov.co.uk)</a></p>	Executive	No	Informal Scrutiny session will be held on 14th November 2023.	<p>Ruby Tobin, Senior Sustainable Travel Officer,</p> <p><a href="mailto:Ruby.tobin@n-somerset.gov.uk">Ruby.tobin@n-somerset.gov.uk</a></p>

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
07/02	Creation of a Habitat Banking Vehicle to deliver Biodiversity Net Gain (now a Council decision for February 2024)	North Somerset Council green infrastructure strategy <a href="https://n-somerset.gov.uk/my-services/libraries-leisure-open-spaces/parks-countryside/green-infrastructure-strategy">https://n-somerset.gov.uk/my-services/libraries-leisure-open-spaces/parks-countryside/green-infrastructure-strategy</a>	Executive	No	Place Policy and Scrutiny Panel March 2023. Transport, Climate and Communities Policy and Scrutiny Panel November 2023. Briefing being prepared for detailed update for Transport, Climate and Communities Policy and Scrutiny Panel	John Flannigan <a href="mailto:John.flannigan@n-somerset.gov.uk">John.flannigan@n-somerset.gov.uk</a>
07/02	Commissioning and Procurement Plan – Birnbeck restoration work	<a href="#">Agenda item - Birnbeck Pier (Exempt Report) (Agenda item 24)   North Somerset Council (modern.gov.co.uk)</a>	Executive	no	Chairperson of PEP informed and confirmed acceptable to engage him and Vice Chairperson only at this stage.	Rachel Lewis <a href="mailto:Rachel.lewis@n-somerset.gov.uk">Rachel.lewis@n-somerset.gov.uk</a>
07/02	Public consultation for introducing 3-weekly residual waste collections (new entry)	<a href="https://n-somerset.moderngov.co.uk/documents/s5405/12.0%20Report%20to%20the%20Exec%20-%20MTEP%20Update%20December%202023%20vFinal%201.pdf">https://n-somerset.moderngov.co.uk/documents/s5405/12.0%20Report%20to%20the%20Exec%20-%20MTEP%20Update%20December%202023%20vFinal%201.pdf</a>	Executive	No	Scrutiny engagement will be arranged for January	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>
07/02	Commissioning Plan for the essential works at the Household Waste Recycling Centre (HWRC) in Weston-super-Mare (WSM) (new entry)	<a href="#">Capital Strategy Report 2022-2026 Appendix 2, 2.2 (Table)</a>  <a href="#">Minutes to the 02 Feb 22 Executive EXE 88</a>	Executive	No	Email consultation sent to Chair of Transport, Climate and Communities Policy and Scrutiny Panel with a view for an engagement session to be arranged early January 2024.	Contact: Paul Griffiths  <a href="mailto:Griffiths.Paul@n-somerset.gov.uk">Griffiths.Paul@n-somerset.gov.uk</a>

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
20/02	Council Tax Setting 2024/25	Previous MTFP reports considered by the Executive and Council Tax Setting report 2023/24	Council	No	To be added	Contact: Melanie Watts 01934 634618
20/02	Corporate Plan 2024-2028	To be sent	Council	No	<ul style="list-style-type: none"> <li>Scrutiny chairs and vice chairs workshop: Date TBC</li> <li>All councillor session: Date TBC</li> </ul>	Emma Diakou Head of Business Insight, Policy and Partnerships <a href="mailto:Emma.diakou@n-somerset.gov.uk">Emma.diakou@n-somerset.gov.uk</a>
20/02	Decision on the letting a new contract for the provision of Revenues, Welfare and Financial Transactions (previously listed for January 2024)	<p>Full Council Decision from 19 Sept 2023 supported by report.</p> <p>Procurement evaluation results captured in a Council Report for 9 Jan 2024</p>	Council	No	Briefing to be given to TCC Policy and Scrutiny Panel.	Stuart Anstead <a href="mailto:Stuart.anstead@n-somerset.gov.uk">Stuart.anstead@n-somerset.gov.uk</a>
20/02	Tropicana Future Operator Commissioning Plan (previously listed for January 2024)	Tropicana Future Operator Commissioning Plan will be provided with papers	Council	Part	Updates to the November 2023 PEP Panel.	Contact: Julia Stuckey <a href="mailto:julia.stuckey@n-somerset.gov.uk">julia.stuckey@n-somerset.gov.uk</a>  07385 957325
20/02	Creation of a Habitat Banking Vehicle to deliver Biodiversity Net Gain (previously listed as Executive decision for February 2024)	<p>North Somerset Council green infrastructure strategy <a href="https://n-somerset.gov.uk/my-services/libraries-leisure-open-spaces/parks-countryside/green-infrastructure-strategy">https://n-somerset.gov.uk/my-services/libraries-leisure-open-spaces/parks-countryside/green-infrastructure-strategy</a></p>	Council	No	<p>Place Policy and Scrutiny Panel March 2023.</p> <p>Transport, Climate and Communities Policy and Scrutiny Panel November 2023.</p> <p>Briefing being prepared for detailed update for Transport, Climate and Communities Policy and Scrutiny Panel</p>	John Flannigan <a href="mailto:John.flannigan@n-somerset.gov.uk">John.flannigan@n-somerset.gov.uk</a>



## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	North Somerset Community & VC school admissions policies for 2025/26 academic year – decision to set following public consultation	<u>Admission arrangements consultation   North Somerset Council (n-somerset.gov.uk)</u>  School Admissions Code 2021 - School admissions code 2021 (publishing.service.gov.uk)	Executive Member for Children, Young People, Lifelong learning and skills (Cllr Gibbons)	No	Meeting of the CYPS Panel School Organisation Steering Group meeting 8 December 2023	Contact: Georgia Humphrey 07500 882436
01/02	Local Electric Vehicle Infrastructure – Acceptance of allocation & permission to tender	<u>Approval of Electric Vehicle Strategy</u>	Executive Member for Highways and Transport Cllr Hannah Young	No	TCC Scrutiny Chairperson confirmed no further scrutiny engagement required at this stage.	<u>Cris Fletcher</u> <u>Cristian.fletcher@n-somerset.gov.uk</u>
01/02	Renewal of the Archives and Collections agreement	Executive Member decision in 2013/14: EM DEC 1314 DE88 Heritage Archive SLA	Director of Place with advice from s151 officer and Head of Strategic Procurement	No	Informal Scrutiny briefing being arranged for December 2023	Emma Wellard, Head of Libraries and Community  <u>Emma.Wellard@n-somerset.gov.uk</u>
01/02	Acquisition of all land and rights contained within the CPO for Banwell bypass (including service of a general vesting declaration, notice to treat and notice of entry) (previously listed for December 2023)	COU37 Approval of serving CPO 22/23 DP241 Amendment to the CPO and Acceptance of SRO COU112 Acceptance of CPO 2	Director of Place with advice from Assistant Director, Legal and Governance and Monitoring Officer	No	Informal TCC Panel HIF Update 11 <sup>th</sup> December 2023	Katie Park 07771947034

01/02	<p>A38 MRN Scheme  <b>Contract 1 works package A</b> – Contract Award of D&amp;B Stage 1 (re-listing and previously listed for September, October 2022, January, March-April, May, August, September, November 2023 and January 2024 – previously one contract) moved to April 2024</p>	<p>Director Decision: 19/20-DE295  <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a>  OBC Commissioning and Procurement Plan  – Exec Member Decision DP270  <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a>  A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding  – Full Council/Exec Member:  – <a href="https://www.n-somerset.gov.uk">COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a>  <a href="https://www.n-somerset.gov.uk">DP 22/23 95 signed (n-somerset.gov.uk)</a>  <a href="https://www.n-somerset.gov.uk">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a>  Commissioning &amp; Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services  Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases.  <a href="https://www.n-somerset.gov.uk">DP423 (n-somerset.gov.uk)</a></p>	Director of Place	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022 and a further written briefing was provided on 8<sup>th</sup> December 2022. A briefing will then be offered Transport, Climate and Communities P&amp;S Panel following OBC approval from DfT.</p>	<p>Jason Reading,  Senior Project Manager, Place Directorate  <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a></p>
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01/02	<p>A38 MRN Scheme <b>Contract 2 works package B</b> - Contract Award of D&amp;B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January 2024 - previously one contract)-moved to April 2024</p>	<p>Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a>  OBC Commissioning and Procurement Plan  -Exec Member Decision DP270 <a href="https://www.n-somerset.gov.uk">n-somerset.gov.uk</a> A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding  -Full Council/Exec Member: COU82 <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a>  <a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a>  <a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a>  Commissioning &amp; Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services  Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. <a href="#">DP423 (n-somerset.gov.uk)</a></p>	Director of Place	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022 and a further written briefing was provided on 8<sup>th</sup> December 2022. A briefing will then be offered to Transport, Climate and Communities P&amp;SP following OBC approval from DfT.</p>	<p>Jason Reading, Senior Project Manager, Place Directorate  <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a></p>
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Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January 2024) moved to April 2024	<p>Director Decision: 19/20-DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></p> <p>OBC Commissioning and Procurement Plan</p> <p>– Exec Member Decision DP270 <a href="#">Decision (n-somerset.gov.uk)</a></p> <p>A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>– Full Council/Exec Member: <a href="#">COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a></p> <p><a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a></p> <p><a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a></p> <p>Commissioning &amp; Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. <a href="#">DP423 (n-somerset.gov.uk)</a></p>	Director of Place	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022 and a further written briefing was provided on 8<sup>th</sup> December 2022. A briefing will then be offered to Transport, Climate and Communities P&amp;SP following OBC approval from DfT.</p>	Jason Reading, Senior Project Manager, Place Directorate <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a>

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Approval of acquisition of all land and rights required for Banwell bypass (including service of a general vesting declaration, notice to treat or notice of entry) (previously listed December 2023)	COU37 (July 2022) Approval of making the CPO for Banwell bypass	Director of Place in consultation with the Assistant Director, Legal and Governance and Monitoring Officer	No	18/09 HIF update to the Transport, Climate and Communities Policy Panel	Katie Park 07771947034

March 2024

1. Council and Executive Items

(NB No Council meeting currently scheduled for March – Executive meeting is one item meeting)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
13/03			Executive			

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	2024/25 Fees and Charges – to seek Executive Member approval for any key decisions for increases in charges over 5% and up to 10% or generating estimated additional income between £100,000 to £300,000	Report to Executive 12/04/16 <a href="https://n-somerset.moderngov.co.uk/D/ata/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf">https://n-somerset.moderngov.co.uk/D/ata/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf</a>	Executive Members: Cllr Waite, Cllr Solomon, Cllr Canniford, Cllr Young, Cllr Bell, Cllr Gibbons, Cllr Clayton, Cllr Ho Marris (Key Decision)  <i>All executive members are listed here as not known at this stage which individual exec member will be required to make a decision on an increase to fees and charges in their particular portfolio</i>	No	Engagement with scrutiny to take place no later than 1 March 2024. Arrangements to be agreed with relevant Panel Chairmen for Placemaking, Economy and Planning Scrutiny Panel and Transport, Climate and Communities Scrutiny Panel  <i>All Chairs listed here as not known at this stage which Panel remits affected</i>	Victoria Watkins  <a href="mailto:Victoria.watkins@n-somerset.gov.uk">Victoria.watkins@n-somerset.gov.uk</a>
01/03	School term and Holiday Dates 2025/26 school year	Consultation with local community (January 2024) <a href="https://n-somerset.inconsult.uk/">https://n-somerset.inconsult.uk/</a>	Director of Children's Services (key decision)	No	Meeting of CYPS School Organisational Steering Group 8 <sup>th</sup> December 2023	Contact: Janice Allen 01275 888619

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	2024/25 Fees and Charges – to seek Director approval for any key decisions for increases in charges up to 5% or generating estimated additional income up to £100,000	Report to Executive 12/04/2016 <a href="#">Report to Executive 2016</a>	Director of Place (Key Decision)	No	Engagement with scrutiny to take place no later than 1 March 2024. Arrangements to be agreed with relevant Panel Chairmen for Placemaking, Economy and Planning Scrutiny Panel and Transport, Climate and Communities Scrutiny Panel  <i>All Chairs listed here as not known at this stage which Panel remits affected</i>	Victoria Watkins <a href="mailto:Victoria.watkins@n-somerset.gov.uk">Victoria.watkins@n-somerset.gov.uk</a>
01/03	Contract Award for the delivery of an expansion to the buildings at Clevedon School to meet local place needs (previously listed for June, September, December 2023 and January 2024)	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme - <a href="#">Committee Report NSC (moderngov.co.uk)</a>  Commissioning and Procurement Plan <a href="#">Approval of Commissioning Plan for delivering an expansion to the buildings at Clevedon School.pdf</a>	Director of Place  Moved from 21/06 Executive to Director Decision	No	Report to the Children & Young People's Services Policy and Scrutiny Panel Date of Meeting: 20 October 2022 Subject of Report: Children & Young People's Services – School's Capital Programme - <a href="#">Committee Report NSC (moderngov.co.uk)</a>  Reports to CYPS School Organisation Steering Group Being planned for June 2023	Sally Varley (she/her) Head of Strategic Place Planning, Capital Programmes and School Organisation/Admissions Service <a href="mailto:sally.varley@n-somerset.gov.uk">sally.varley@n-somerset.gov.uk</a>  <del>Jonathan Hughes Senior Project Manager</del> <del><a href="mailto:Jonathan.hughes@n-somerset.gov.uk">Jonathan.hughes@n-somerset.gov.uk</a></del>  David Peacock Senior Project Manager <a href="mailto:David.peacock@n-somerset.gov.uk">David.peacock@n-somerset.gov.uk</a>



April 2024

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
16/04	Climate Emergency Action Plan progress report and Adaptation Strategy	<p>Climate Emergency Action Plan  <a href="https://n-somerset.gov.uk/sites/default/files/2023-03/31208%20Climate%20Emergency%20Action%20Plan%20ACC.pdf">https://n-somerset.gov.uk/sites/default/files/2023-03/31208%20Climate%20Emergency%20Action%20Plan%20ACC.pdf</a></p> <p>Previous Climate emergency progress report (September 2023)  <a href="http://modern.gov.co.uk">Committee Report NSC (modern.gov.co.uk)</a></p> <p>North Somerset Adaptation Action Plan 2011 (attached)</p>	Council	No	Update report to Transport, Climate, Communities Policy and Scrutiny on 29 <sup>th</sup> February	<p>Victoria Barvenova</p> <p>Victoria.barvenova@n-somerset.gov.uk</p>
24/04	Q3 Performance Management Update	<p><a href="#">Organisational priorities   North Somerset Council (n-somerset.gov.uk)</a></p> <p><a href="#">Risk Management Strategy (n-somerset.gov.uk)</a></p>	Executive	No	This is an information item. Quarterly updates to Scrutiny Panels will follow the update to the Executive as per the agreed business planning and risk management framework.	<p><a href="mailto:Emma.diakou@n-somerset.gov.uk">Emma.diakou@n-somerset.gov.uk</a></p> <p><a href="mailto:Jo.belbin@n-somerset.gov.uk">Jo.belbin@n-somerset.gov.uk</a></p>
24/04	Wraxall and Failand Neighbourhood Plan. Consideration of examiners modifications and pass to referendum (new entry).	Wraxall and Failand Neighbourhood Plan	Executive	No	PEP Chairperson consulted 12 December 2023.	<p>Celia Dring  Principal Planning Policy Officer  <a href="mailto:celia.dring@n-somerset.gov.uk">celia.dring@n-somerset.gov.uk</a></p>

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
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01/04	<p>A38 MRN Scheme  <b>Contract 1 works package A</b> - Contract Award of D&amp;B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August, September, November 2023 and January and February 2024 – previously one contract)</p>	<p>Director Decision: 19/20 DE295  <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a>  OBC Commissioning and Procurement Plan  - Exec Member Decision DP270  <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a>  A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding  - Full Council/Exec Member: COU82 <a href="https://www.n-somerset.gov.uk">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a>  <a href="https://www.n-somerset.gov.uk">DP 22/23 95 signed (n-somerset.gov.uk)</a>  <a href="https://www.n-somerset.gov.uk">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a>  Commissioning &amp; Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services  Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases.  <a href="https://www.n-somerset.gov.uk">DP423 (n-somerset.gov.uk)</a></p>	Director of Place	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022 and a further written briefing was provided on 8<sup>th</sup> December 2022. A briefing will then be offered Transport, Climate and Communities P&amp;S Panel following OBC approval from DfT.</p>	<p>Jason Reading,  Senior Project Manager, Place Directorate  <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a></p>
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01/04	<p>A38 MRN Scheme <b>Contract 2 works package B</b> - Contract Award of D&amp;B Stage 1 (re-listing and previously listed for September, October 2022, January, March April, May, August and September, November 2023 and January 2024 and February—previously one contract)</p>	<p>Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a>  OBC Commissioning and Procurement Plan  - Exec Member Decision DP270 <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a> A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding  - Full Council/Exec Member: COU82 <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a>  <a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a>  <a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a>  Commissioning &amp; Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services  Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. <a href="#">DP423 (n-somerset.gov.uk)</a></p>	Director of Place	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022 and a further written briefing was provided on 8<sup>th</sup> December 2022. A briefing will then be offered to Transport, Climate and Communities P&amp;SP following OBC approval from DfT.</p>	<p>Jason Reading, Senior Project Manager, Place Directorate  <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a></p>
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Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	A38 MRN Scheme Award of Professional Services Contract (previously listed for September, October 2022, January, March, April, May, August September, November 2023 and January and February 2024)	<p>Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></p> <p>OBC Commissioning and Procurement Plan</p> <p>- Exec Member Decision DP270 <a href="#">Decision (n-somerset.gov.uk)</a></p> <p>A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>- Full Council/Exec Member: <a href="#">COU82 Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a></p> <p><a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a></p> <p><a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a></p> <p>Commissioning &amp; Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Exec member decision DP423 22/23 Approval of additional local contributions as a consequence of inflationary cost increases. <a href="#">DP423 (n-somerset.gov.uk)</a></p>	Director of Place	No	<p>The Place P&amp;SP were consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31st May 2022 and a further written briefing was provided on 8<sup>th</sup> December 2022. A briefing will then be offered to Transport, Climate and Communities P&amp;SP following OBC approval from DfT.</p>	Jason Reading, Senior Project Manager, Place Directorate <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a>

May 2024

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
14/05			Council			

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details

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